

Roswell High School Band Booster Association

MEETING AGENDA & MINUTES

Meeting	RHSBBA Executive Meeting	Date	12/14/21
Type of meeting	Status, Review & Discussion	Time	7:00 pm US ET
Attendees	Greg Freeman (meeting co-chair), Jane Sowden (meeting co-chair), Josh Roberts and John Renfroe (Director and Assistant Director of Bands), Craig Baughn, Tom Brown, Christina Knutson, Karen Beadles, Stuart Dougherty, Aimee Reichman Christian, Lynn Fagan, Kelly Evers, Marcela Clinton, Mark Griffin, Lou Roselli, Lori Roselli, Jo Pasqual, Tom Brown, Amy Brown, Charlie Beadles, Jennifer Ross		
Absent	DaySha Gibson	Venue	Band Room

AGENDA

Meeting Objective: Executive Board meeting, open for general membership (all parents and students) to attend.

1. **Call to Order** 7:06pm Greg Freeman
2. **Roll Call**
3. **Minutes from November EB Meeting**
 - a. Approved and posted online
4. **Band Director's Report, Updates and Upcoming Calendar**
 - a. Indoor Drumline – Auditions were held last week; we have 30 students and contracts are due today. Marcus has some great things in the works for the show.
 - b. LGPE – We will go to LGPE this year and preparations will start in January. It's at Chattahoochee High School.
 - c. JanFest / GMEA Honor Band and All-State Band- Two students were selected for JanFest - Harrison Burns and Will Nicholson. 12 students auditioned for Honor band and 4 qualified - Daniel Ross, Will Nicholson, Brady Clements, and Harrison Burns
 - d. Orlando Trip – Coming up soon, no new updates.
 - e. Misc – We've been cleaning the band room and doing inventory. School opened in '64 and there's never been a full inventory done since then.
5. **Officer Reports**
 - a. **Presidents**
 - i. Voting in of new board members. Unanimous approval for all.
President – Tom Brown and Kelly Evers
VP of Logistics – Lou Roselli and Craig Baughn

VP of Fundraising – Lynn Fagan
VP of Support Services – Stuart Dougherty
Communications – Karen Beadle
Treasurer – Mark Griffin
Secretary – open

- ii. Floor nomination for Barbi Snell to be secretary made by Marcela Clinton, 2nd by Aimee Christian. Unanimous approval.
 - iii. Open committee leads / positions to recruit
 - Uniforms – Open - need two people
 - Assistant Treasurer - Jo Pasqual
 - Head Chaperone – Kelly Evers
 - Media Chair – Will Fagan
 - Fundraising Assistant – Barbi Snell
 - Color guard Liaison – Open
 - IDL liaison – Greg Freeman
 - Hospitality Chair – Amy Brown
 - Spirit wear
- Craig suggested a freshman parent liaison. Stuart said that some of the 8th grade parent chaperones were great and might be a good fit for this.

b. VP, Logistics

- i. IDL props – Marcus wants 4 workbenches and a house façade; prop volunteers will begin on those shortly.
- ii. IDL semi-truck drivers – We need to book drivers for the 4 IDL competition dates.

c. VP, Support Services

- i. IDL – Do we know what is needed yet as far as chaperones and help with props – don't know yet but there was a check mark on the IDL form for parents to sign up.
- ii. Dates for Summer camp and chaperone needs – Haven't determined details yet. We like to go away for camp and the kids are more focused, but it makes marching band more expensive. We have dates penciled in but have not made a firm decision yet. Tentative dates – pre-band camp July 11-15 and band camp July 18-22. Will start marching band prework right after Spring Break.
- iii. Dates for M.A.R.C.H. - help with recruiting parents? March 19th – will begin communications in January.
- iv. When does next year's football calendar come out? Usually comes out in late Spring.
- v. Sign up for snacks for bus trip to Orlando? Not sure what will be needed yet,

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d. Treasurer

- i. Audit and Taxes are done. Audit went well.
- ii. Budget items:
 - a) Under budget for this year so far, still need the IDL budget
 - b) Jennifer rocked concessions and brought in \$2k more than was budgeted
 - c) Need to look at forecasted events that were added in as income but may not be happening (SAPA, Extravabandza, etc)
 - d) Corporate donations – way below forecasted amount
 - e) Only have 16% of expected income for classroom band fees – looking at revamping that for next year
 - f) Been working on analyzing and cutting smaller monthly costs
- iii. Website and email - We had a website through Jimdo, but last year there was a strong desire to make a flashier website so we also implemented a newer system so we are currently paying for both the old and new systems. Once a decision is made, we can fix the current email issues (some board positions email addresses are not currently working). Karen suggests using Slack for board communications – something to investigate.

e. VP, Fundraising

- i. Update on fundraising initiatives – Brainstorming on corporate sponsorships and other fundraising initiatives. Greg wrote a Statement of Support to assist in asking for corporate sponsorships.
- ii. MARCH – Will be on March 19th, had a discussion on logistics. Karen suggests having the students design the shirts this year.

f. Secretary

- i. No updates

g. Director of Communications

- i. Stinger will be coming out less frequently while there is not a lot to communicate
- ii. Need to send some Save the Dates and Amazon Smile communications

6. Old Business

7. New Business

- a. Question about how to pay IDL fees – fees will be put into Charms tomorrow. All the payment options and instructions are available on the band website.

8. Adjournment 8:19pm Greg Freeman

Next RHSBBA Meeting: Tuesday, January 11, 2022 via Zoom
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