

Roswell High School Band Booster Association

MEETING AGENDA & MINUTES

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| Meeting | RHSBBA Executive Meeting | Date | September 14, 2021 |
| Type of meeting | Status, Review & Discussion | Time | 7:00 pm US ET |
| Attendees | Greg Freeman (meeting co-chair), Jane Sowden (meeting co-chair), Josh Roberts and John Renfroe (Co-Directors of Bands), Craig Baughn, Tom Brown, Christina Knutson, Karen Beadles, DaySha Gibson, Stuart Dougherty, Michael Dal Cerro, Marcela Clinton, Elysa Greenwald | | |
| Absent | Aimee Christian | Venue | Zoom |

AGENDA

Meeting Objective: Executive Board meeting, open for general membership (all parents and students) to attend.

1. **Call to Order** 7:05pm Greg Freeman
2. **Roll Call**
3. **Minutes from August EB Meeting**
 - a. Approved and posted online
4. **Band Director's Report, Updates and Upcoming Calendar**
 - a. Progress of fall program – Going along well and we're gearing up for our first competition this weekend.
 - b. Competition update – We've been working on cleaning up movements 1 and 2; we hope to play through movement 3 but that depends on our progress, and the weather on practice days, before Saturday. Meals have been ordered for Cambridge and parents are continuing the work on the props.
 - c. Senior night – Ben Sutter released event schedule today, discussion of the students attending and logistics.
 - d. Other updates – Starting to think about All State – there is an October deadline. The directors will be sending info out soon.
 - e. Greg brought up a concern about the way the band left the stadium at the end of the game last Friday. After the performance, the band scattered and there were equipment and kids left behind. Dr. Roberts said the night was unique circumstances and wouldn't be an issue at the next game.
5. **Officer Reports**
 - a. **Presidents**
 - i. New VP of Logistics - Chris Lewis has resigned his position due to work commitments. Tom Brown has joined the board as the new VP.
 - ii. Meals - Boosters will now be providing food to the students before away games as well so meals will now be provided before all games.

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b. VP, Logistics

- i. Trailer arrangements – We are still having problems securing trucks and looking at Uber Freight as well as a few other possibilities. Mr. Roberts and Marcela may have some possible contacts and will put them in touch with Tom.
- ii. Prop building – The prop work continues and is going well.

c. VP, Support Services

- i. Status of marching season volunteer slots – Volunteering is going well and we are tweaking numbers as we go. We'll do another last-minute push this week for Senior Night and the exhibition this weekend. We will need additional volunteers for middle school night on Oct 1st – chaperones, concessions, etc. Craig suggested we ask for 8th grade parent volunteers as well and said we should give Jennifer Ross a heads up on having extra concessions on hand. Karen suggested we offer the option for middle schoolers to prepay for a second or third quarter meal.

d. Treasurer

- i. ABSENT
- ii. Revised budget and status report – The co-presidents, directors, and treasurer had a budget meeting last week to discuss and update expenditures for the year to reflect what is going on now. We are in a good position financially.
- iii. Classroom fees - Karen asked if we should send out another announcement for classroom fees. Mr. Roberts said that Dr. Shaw indicated that Boosters cannot collect classroom fees – they must be paid directly to the school. DaySha suggested we look into the definition of classroom fees since these aren't the same as the \$10-\$20 materials fees for regular classes. Greg will investigate the issue.

e. VP, Fundraising

- i. 50/50 raffle - Has not been going well; we've not been able to get volunteers to staff it. We may need to determine alternatives to close that gap in funding.
- ii. Extravabandza needs – This is a community event to showcase the band and bring the community together and is one of our biggest fundraisers. Mr. Roberts confirmed the date is on the school calendar (November 13th). DaySha requested a meeting with Dr. Shaw to discuss the activities we plan to do this year that have not been done in previous years. DaySha will also discuss activities with Stuart to determine volunteer needs.

f. Secretary

- i. Band Directory – We are scrapping the band directory for this year since we can't get into the secretary email to reactivate the subscription and obtain access to the admin account. It is also a lot of work with only 6 weeks left to the season.

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- ii. Candidacy – Stephanie Taylor expressed interest in taking the Secretary position in January of her younger child decides to sign on for band next year.

g. Director of Communications

- i. Website and email updates – We are still not able to get into a number of the email accounts. Tom Brown may be able to help and will reach out to Scott Buckner (who has been assisting with IT issues). Karen is working on getting some pictures and/or updates for the website.
- ii. Photo and video management – No updates.

6. Old Business

7. New Business

- a. Marcela asked about band swag (magnets, shirts, etc) and when/if those would be available. Greg said they are working on that.

8. Adjournment – 7:48pm - Greg Freeman

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| Next RHSBBA Meeting: Tuesday, October 12, 2021 |
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