

Roswell High School Band Booster Association

MEETING AGENDA & MINUTES

Meeting	RHSBBA Executive Meeting	Date	June 9, 2021
Type of meeting	Status, Review & Discussion	Time	7:00 pm US ET
Attendees	Greg Freeman (meeting co-chair), Jane Sowden (meeting co-chair), Michael Moon & Mike Long (Co-Directors of Bands), Craig Baughn, Chris Lewis, Aimee Christian, Priscilla Cody, Karen Beadles, DaySha Gibson		
Absent		Venue	RHS Media Room Additional Zoom link to come

AGENDA

Meeting Objective: Executive Board meeting, open for general membership to attend unless student confidential information requires Board discussion and attention.

- 1. Call to Order: 7:02 PM**
- 2. Roll Call: All present, Jane and Daysha via Zoom**
- 3. Minutes from March EB Meeting**
 - i. Approved and online; motion approved
- 4. Band Director's Report, Updates and Upcoming Calendar**
 - i. Directors' resignations: great candidates applying, hopefully will have a new director by the week of June 15; Assistant director search will be next.
 - ii. Transition plan: Mr. Moon started a notebook outlying items that are particular to RHS to prepare new directors.
 - iii. Band camp: 65 kids attending band camp, bus fits 59; \$4400 per bus; will have to make additional transportation arrangements (chaperones drive kids, add smaller bus); Mr. Moon has not received contract from Jekyll Island, but he is on top of it. First day of Band Camp is July 25, chaperones TBD.
 - iv. Fall marching season: proceed as usual for now; encourage new directors to not do another show (no money in budget); easier for them to stick with Mr. Moon's program; competitions have not been decided, potential competitions are on calendar; new directors to decide where they want to go; Essie (sp.?) and Adam not returning next year (Color Guard director and coordinator).
 - v. Questions from board members and parents: this was a very hard decision for Mr. Moon and Mr. Long, but they will be around.
- 5. Officer Reports**
 - a. President: Parents can email Greg and Jane with questions for new directors; met with Dr. Shaw and he wants to include Boosters in final decision.
 - i. Reverting to Jimdo, S'more, Charms, and old web site: during transition, new host and website have been paid, inquire about possible refund.

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- ii. Needs for transition period: Scott Buckner (sp.?) agreed to be new webmaster; IT situation needs to be fixed; Mr. Moon can offer more training; ask incoming parents about helping with IT.
 - iii. Need support services position filled: this position handles volunteers during Marching Band season, can be co-support persons, does not have to be just one.
 - iv. Need an IT support volunteer – see ii.
 - v. Chaperones for band camp and overnight credentials: four chaperones are need but six would be better; Greg will be one of them; chaperones are on duty 24 hours/day; let Greg or Jane know if you are interested, background checks need to be done with FCS; cost of additional chaperones could be split between all six (\$280.80 each) and costs could be offset with Booster funds.
 - vi. Pit crew for band camp: use chaperones for pit crew; practice loading during pre-camp.
 - vii. Truck and driver for band camp: Chris has a list
 - viii. Practice load out for truck, including scissor lift, before band camp: done during pre-camp.
 - b. Vice-President (Logistics Updates)
 - i. Annual Awards Banquet planning: Awards have been ordered; drumline needs to get done; Banquet has to be offsite; neighborhood clubhouse has been offered.
 - c. VP, Support Services (VACANT)
 - d. Treasurer
 - i. Financial Report (Fiscal YTD vs. Approved Budget): we have \$40k of uncollected Dues for the past 2 years; how can we collect more Dues in a timelier manner? Kids pay Booster Club, not school.
 - e. VP, Fundraising
 - i. Update on fundraising initiatives: use magnets on trailer? They will not stick; Use of banner that can be replaced every season; VIP seating and food service during the games: A la carte sponsorship??? No, just logo on trailer for top sponsors only.
 - ii. Structure and levels for sponsorship: four sponsorship structures – change to give more benefits at lower level? At \$1500, benefits can be negotiated; keep high levels and offer more benefits at lower levels; goal is to go for higher corporate donations.
 - f. Secretary: meet and greet planned for new directors will be up to Boosters as soon as hiring is done.
 - g. Director of Communications
- 6. Old Business – lighting for parking lot & path, dark, not safe, Mr. Moon will check on plan**
- 7. New Business: None**
- 8. Adjournment: 8:21 PM**

Next RHSBBA Meeting: Wednesday, July 14, 2021