

Roswell High School Band Booster Association

MEETING AGENDA & MINUTES

Meeting	RHSBBA Executive Meeting	Date	May 12, 2021
Type of meeting	Status, Review & Discussion	Time	7:00 pm US ET
Attendees	Greg Freeman (meeting co-chair), Jane Sowden (meeting co-chair), Michael Moon & Mike Long (Co-Directors of Bands), Craig Baughn, Chris Lewis, Aimee Christian, Priscilla Cody, Karen Beadles		
Absent	DaySha Gibson	Venue	RHS – Zoom online

AGENDA

Meeting Objective: Executive Board meeting, open for general membership to attend unless student confidential information requires Board discussion and attention.

- 1. Call to Order: Greg F. 7:01 p.m.**
- 2. Roll Call: All present except DaySha G.**
- 3. Minutes from March EB Meeting**
 - i. Approved and online
- 4. Band Director's Report, Updates and Upcoming Calendar**
 - i. Upcoming concerts:
 - Tuesday, 5/18 CONCERT: Symphonic Band, Percussion Ensemble and Jazz Band
 - Thursday, 5/20 CONCERT: Wind Ensemble and Concert Band
 - Need volunteers for all concerts
 - ii. Update on web site and email: Up and running, some are having issues accessing new email; Secretary still needs to get hers set up
 - iii. Band camp plans: proposed reducing costs by having Camp at W. GA instead. Members agree it would be better for kids' morale to go to Jekyll Isl. Budget cuts have been made to accommodate smaller number of participants and keeping costs the same. Dates have been changed to July 25-29. Dr. Shaw has signed contract for Jekyll Isl.
- 5. Officer Reports**
 - a. President: July 16: new member training/social event with freshmen parents; need to come up with plans to make meeting happen; Practice Field may not be ready and we need to be prepared to use grass field; no longer using CHARMS Calendar, need to cancel and subscribe to new calendar and have a date to turn old calendar off.
 - i. Open role for 2021 –VP Support – VANCANT, still searching
 - ii. Photographers and media manager needed – Michelle Griffith (sp.?) and Mary Jane have volunteered
 - b. Vice-President (Logistics Updates)

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- i. Annual Awards Banquet planning: church location secured; need names for awards order; could do something on Campus, banquet outside with no food.
 - c. VP, Support Services (VACANT)
 - d. Treasurer
 - i. Financial Report (Fiscal YTD vs. Approved Budget): Scott will conduct audit; start looking for Aimee's replacement for next year; will stop issuing paper checks; working with SunTrust Bank to issue checks; investigating new payment system to replace Square; simplify payment systems.
 - e. VP, Fundraising – DaySha absent
 - i. Update on fundraising initiatives: Mr. Moon spoke with DaySha about trailer, Jeopardy and other initiatives she's working on.
 - f. Secretary: No updates
 - g. Director of Communications: Michelle Griffith (sp.?) signed up to take pictures for Concert #2 and Mary Jane has also agreed to take pictures, they need more directions on what to do and Kim F. will be contacting them about it.
6. **Old Business:** P&L same as last time; need to zero out liabilities
 7. **New Business:** start recruiting chaperones for Band Camp, need 2 males and 2 females but should bring extra chaperones in case of emergencies; Kim F. needs list of MARCH prizes to announce names on the Stinger, in-person kids were told about their prizes; schedule concession clean-up for July 22nd.
 8. **Adjournment:** 8:17 pm.

Next RHSBBA Meeting: Wednesday, June 9, 2021
