

## Roswell High School Band Booster Association MEETING AGENDA & MINUTES

|                        |  |              |                   |
|------------------------|--|--------------|-------------------|
| <b>Meeting</b>         | RHSBBA Executive Meeting   | <b>Date</b>  | March 10, 2021    |
| <b>Type of meeting</b> | Status, Review & Discussion  | <b>Time</b>  | 7:00 p.m. US ET   |
| <b>Attendees</b>       | Greg Freeman (meeting co-chair), Jane Sowden (meeting co-chair), Michael Moon & Mike Long (Co-Directors of Bands), Craig Baughn, Chris Lewis, Aimee Christian, Priscilla Cody, Karen Beadles |              |                   |
| <b>Absent</b>          | DaySha Gibson  | <b>Venue</b> | RHS – Zoom online |

### AGENDA

Meeting Objective: Executive Board meeting, open for general membership to attend unless student confidential information requires Board discussion and attention.

- 1. Call to Order:** 7:04 p.m. - Greg F.
- 2. Roll Call:** all board members present except VP Fundraising
- 3. Minutes from February EB Meeting**
  - I. Approved and online
- 4. Band Director's Report, Updates and Upcoming Calendar**
  - I. Band camp plans:
    - Fulton Co., is not approving travel at this time, hopes this will be lifted. Optimistic and will continue with plans. Not signing any contracts at this time but will know more by end of March, beginning of April.
  - ii. Leadership applications, training, auditions:
    - Due on the 19th. How to be a leader and build trust; how to read body language, asking kids if they feel valued, etc.
  - iii. Indoor Drumline:
    - Auditions will last four days with Mr. Long teaching, will try to prepare them more and Auditions are on Friday; great first show, finished in 5th place, went smoothly. Kids did well. They need to wear gloves when handling the ramp; kids did a great job loading instruments in the trailer. Chris L., suggests a family and friends exhibition at the school, Mr. Moon doesn't think it will work due to construction going on but will look into it.
  - iv. Jazz Band:
    - Has not rehearsed in two weeks; doing well and will be ready to play on the 22nd; Roswell Arts Fund performance pushed to April and working to solidify a date for kids to play outside retirement home.
  - v. Budget for 2021-2022, to be approved by board:

Band Camp in Jekyll: will cost \$661.62 per child, with 100 kids participating; All inclusive, Sunday-Saturday; Total: \$66,162; more expensive than last year, but doing much more; clinicians cost: \$17,300 from August to November; Other costs and misc. fees; Marching Band cost: \$44,788.

Total for Band Camp, MB/CG-All other: \$110,950

Classroom Band Budget: includes: Symphonic band director, Brass and Jazz band director, Symphonic Band clinician, Pre-LGPE judges, Percussion supplies, LGPE Registration and other costs.

Total for Classroom Band: \$33,900

Mr. Moon and Mr. Long would like to bring master class clinicians to make sure expert teachers come in every other week so that students get individualized instruction, working toward this goal.

Average numbers for Winterguard (\$16,000) or IDL (\$23,000) since participation is not known until later on. Not included in final budget.

Misc. Fees: Administrative, bank, raffle license, GMEA registration fees, office supplies, support services, band banquet, etc.: \$26,905 - applied to all programs.

Fund-raising: ExtravaBANDza, concessions, 50/50 raffle, MARCH, corporate donations, SAPA Competition, et al: Total Fund-raising: \$17,250

Greg spoke with DaySha about a corporate sponsorship program; have different tiers of sponsorship. Structured Fee schedule for Marching Band with a \$200 deposit due April 1 and One Payment for Classroom Band

TOTAL BAND BUDGET: \$210,755.02

Motion to Approve Budget by Chris L. and Second by Priscilla C. - Motion is Approved Board and will be presented to the general membership at the next meeting.

## **5. Officer Reports**

### **a. President**

#### **I. Open role for 2021 –VP Support:**

Still need to fill that role, Jane is reaching out to Middle schools band directors, heard back from Mr. Melton who was very receptive/positive, Jane will write letter for him to give out to 8th grade parents, focusing on fund-raising and support services; has not heard back from Mr. Wilson at Elkins.

#### **ii. Photographers and media manager needed:**

Head photographer has resigned and position needs to be filled.

### **b. Vice-President (Logistics Updates)**

#### **I. Annual Awards Banquet planning:**

Marinelli agreed to be co-chair for banquet committee, need to find another co-chair and need to finalize a date. Mr. Moon was told all banquets have to virtual but this may be overturned so continue

planning; tentative date of May 14, Band Awards Program, no food! Need to get names for awards and statues. Jane will reach out to more freshmen and sophomore parents.

- ii. Report on first use of semi-trailer
- c. VP, Support Services (VACANT)
- d. Treasurer
  - I. Financial Report (Fiscal YTD vs. Approved Budget)

Deposited \$3,470 for MARCH, met goal and hopes to exceed it; received \$600 corporate donation from Honest 1 Auto Care; will keep us posted as more donations are received; Network for Good sent a check for \$3.31; Received anonymous donation for needy students; Report: no major changes, no major expenses.  
Balance Sheet: balance in bank account is really low, don't have normal back-up, need to be careful and conservative with numbers;
- e. VP, Fund-raising

DaySha is absent, Greg and Jane met with DaySha and went over sponsorship structure and will follow up with communication with Board members. DaySha is working on this. Also, talking with local restaurants to sponsor game meals (Chick Fil A and like).

  - I. M.A.R.C.H. (Musicians Acting with Responsibility, Compassion, and Hard work):

Mr. Moon will talk to kids that have not signed up and he will let them know where to go, kids will meet at the site(s), no lunch, kids will bring snacks and water; Smith Plantation and one other location, Craig bringing tractor to move mulch.
  - ii. ExtravaBANDza: good ideas about making it a bigger event and bring in more funds.
- f. Secretary: No updates
- g. Director of Communications:

Karen requests MARCH pictures be sent to her so she can post them to the website and make a MARCH folder; waiting on Fund-raising file.

**6. Old Business** - None

**7. New Business** - None

**8. Adjournment** - 8:01 p.m.

**Next RHSBBA Meeting: Wednesday, April 14, 2021**