

# Roswell High School Band Booster Association

## MEETING AGENDA & MINUTES

<b>Meeting</b>	RHSBBA Executive Meeting	<b>Date</b>	November 11, 2020
<b>Type of meeting</b>	Status, Review & Discussion	<b>Time</b>	8:00 pm US ET
<b>Attendees</b>	Michael Dal Cerro (meeting co-chair), Greg Freeman (meeting co-chair), Michael Moon (Co-Director of Bands), Craig Baughn, Chris Lewis, Jane Sowden, Cathy Kramer, Christina Knutson, Aimee Christian		
<b>Absent</b>	Mike Long	<b>Venue</b>	RHS - Media Center

### AGENDA

Meeting Objective: Executive Board meeting, open for general membership to attend unless student confidential information requires Board discussion and attention.

1. **Call to Order** Michael D. (8:06pm)
2. **Roll Call**
3. **Minutes from September Executive Board Meeting** – Approved and posted online.
4. **Band Director’s Report, Updates and Upcoming Calendar**
  - A. Pep Band – Kids seem to be having fun. We have two more games; we don’t have any info on play-offs, but we may be hosting the first game which is the Friday after Thanksgiving. We will send out info when we have it.
  - B. Classroom Bands – Going great. Winter concert will be happening, and info will be sent out in tomorrow’s Stinger. The county has limited us to 100 people per concert, so we are putting each class on a different night and giving out two tickets per student. We are using the Ludus app to get tickets and the app will automatically socially distance seats. We will use Chris Lewis’ thermal scanner and an additional parent volunteer to COVID screen attendees. Attendees will not be able to leave and re-enter during the concert, but concerts will only be around 30 minutes each. Attendees will be released by row. Concert dates: Wind Ensemble Dec 3<sup>rd</sup>, Symphonic Band Dec 4<sup>th</sup>, Concert Band Dec 10<sup>th</sup>.
  - C. Jazz Band – Planning to start in January and will be run by Michael M. Dr. Butcher is taking a hiatus.
  - D. Winter Guard – We have 8 performers. SAPA makes their final decision on Sunday on how they will be doing the program. We are waiting for the SAPA details before finalizing the budget.
  - E. Indoor Drumline – Has already started. We had a great turnout; there is going to be about 24 kids. Estimated budget with no fundraising is \$700. Discussion about fundraising ideas, budget, and fee schedule. Proposed fee schedule - \$300 by November 20<sup>th</sup>, \$250 by December 15<sup>th</sup>, and the remaining balance, based on fundraising, due by January 7<sup>th</sup>. Motion to approve the IDL budget of \$16,596 – Motion made by Cathy Kramer, 2<sup>nd</sup> by Christina Knutson, budget approval passes.
  - F. Roswell Arts Fund – Michael M. tried to coordinate a performance in early November but didn’t have enough interest from the kids. He has reached out to the Arts Fund contact to try to schedule another performance.
5. **Officer Reports**
  - A. President
    - i. Thank you to the board members for working so hard this year, coming to the meetings, and putting in so much work even with the upheaval of this year’s program due to COVID.
  - B. Vice-President (Logistics Updates)

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- i. Hornet One – We had another workday on the trailer and got most of the electronics installed. Will continue to have workdays to complete it. Greg requested the crew get it all completed and do a video to announce the trailer to the band membership. Christina suggested we show the video during the December membership meeting. Plan to meet up on November 20<sup>th</sup> at 3:00 to make the video.
  - ii. Car trailer – There are some repairs that need to be done but we probably won't need to use it this year so we have time.
  - iii. Cameras – Still waiting to get answers from the school about the power options.
  - C. VP, Support Services (Volunteer Updates)
    - i. Recruitment of parent volunteers – Volunteer push is going well. We have two volunteers to handle uniforms, an IDL liaison, and a bookkeeper. Still needing a Ways and Means person but have some ideas.
    - ii. Concerts – Planning to set up a table at the band concerts for recruiting.
  - D. Treasurer
    - i. Audit - Completed
    - ii. Financial Reports – Emailed to board members
    - iii. Dues Statements – Sending out to the families that still owe dues; only 85% of our band students have paid their fees.
  - E. VP, Ways and Means (Fundraising)
    - i. Build to Thrive – Case of Support is on the band page. Discussion about how to manage formal donations.
    - ii. M.A.R.C.H. – Tom Brown is not able to serve as lead for the fundraiser. We do have a group of five parents who are willing to serve on the committee, but the fundraiser is on hold until we can get a chair.
    - iii. Ideas – Kim came up with some ideas for fundraising. Launching spirit wear again, that can be ordered directly from a vendor website. Selling car magnets. New app – Raised Right - that parents can use to make purchases directly and then a percentage is given back to the band.
  - F. Secretary – No updates.
  - G. Director of Communications – Updates covered in other sections.
- 6. Committee Reports**
- 7. Old Business**
- 8. New Business**
- A. Nominating Committee – Committee has been formed and is comprised of Michael M and Mike L., Michael D., Shannon Woodson, Jennifer and Rob Ross, and Gretchen Shirley. Kick-off meeting is tomorrow at 7pm. Existing board members should email their intent to Michael D., so we know which positions need to be filled.
- 9. Adjournment – Michael D. (9:49pm)**

**General Membership Meeting: December 9<sup>th</sup> at 7:00 via Zoom**