

# Roswell High School Band Booster Association

## MEETING AGENDA & MINUTES

<b>Meeting</b>	RHSBBA Annual General Membership Meeting	<b>Date</b>	May 3, 2017
<b>Type of meeting</b>	Status, Review & Discussion	<b>Time</b>	6:30 pm US ET (90 minute goal)
<b>Attendees</b>	Michael Moon, John O'Donovan (chair), Mark Herring, Keith Cooper, Tera Doyle, Molly Thompson, Ginger Greve & William Poole; General Band Membership		
<b>Absent</b>		<b>Venue</b>	RHS Auditorium

### AGENDA

Meeting Objective: General Band Booster Association Update and Planned Activity Review. 1<sup>st</sup> part of meeting is a general membership meeting (limited to 30 minutes maximum). Committee and General Membership Updates to be held within the time limit maximum for the general membership meeting.

**1. GENERAL MEETING OPEN – JOHN**

John called the meeting to order John @ 7:08pm.

**2. WELCOME – JOHN**

John welcomed all new & returning booster general membership members.

**3. BAND DIRECTOR OVERVIEW – MICHAEL**

- Michael highlighted each of the main programs: wind bands, marching band, winter guard & indoor drumline
- Michael then took a poll to gauge what level of programming would be supported. The majority of the group would support activity at an international & national.
- Michael then talked about the importance of fundraising to support that level of programming and had everyone write down fundraising ideas and then the ideas were ranked by peer review.

Other upcoming calendar events highlighted:

- 05/15 & 05/18 – Rookie Camp
- 07/17-07/21 – Pre Marching Band Camp
- 07/24-07/28 – Marching Band Camp
- 07/31, 08/01 & 08/03 – Marching Band Rehearsal (3pm)
- 08/05 – Old Solider's Day Parade

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### **4. PRESENTATION OF 2017 MARCHING BAND PROGRAM & SHOW**

- Michael presented the 2017 marching band show “Into the Light” for members to preview.

### **5. RHSBBA PRESENTATION & OVERVIEW – JOHN**

- John detailed the RHSBBA mission & organization structure and highlighted the need to fill open board positions.

### **6. OPERATING BUDGET – JOHN & KEITH**

- John explained the operation budget is in short the “bare essentials”; minimum expenses needed to operate the band programs
- Bottom-up approach is used to create the budget
- Keith then distributed the 2017-18 RHSBBA operating budget to members and John reviewed the fee schedule:
  - marching band camp fees are decreasing due to onsite location (RHS) vs. off-site (Reinhardt)
  - marching band fees are increasing due to higher level of programming and continued high level clinician support
  - in-school band fees are increasing due to high level clinician support
- John then made a motion to approve the 2017-18 RHSBBA Operating Budget. The motion was seconded by Mark. All “Ayes”, no “Noes”. The motion carried and the operating budget was approved.

### **7. 2017 RHSBBA FUNDRAISING BLUEPRINT – JOHN**

- Michael Ascher, Corporate Sponsorships committee chair, had members download \$YMP app to phones and explained how the program works. Michael encouraged members and their extended family/friends to do business with our local sponsors when applicable and then use app to record spending.
- John explained Verizon is one of our biggest fundraisers and encouraged members to sign up for 4 slots per family. It is a mandatory requirement for those participating in Marching Band this year.
- John also highlighted our Amazon, Publix & Kroger loyalty programs. Passive, easy programs that provide trickle-in funds for the program.
- John talked about the Taste of the Trucks Spirit Night Event that is currently being planned as a fall fundraiser and solicited volunteers to help get this event off the ground.
- Mark talked about a M.A.R.C.H. fundraiser planned for the spring. MARCH is a community-wide service day where students get sponsors to donate money for their community service work hours. If each student raised 1.5K then we could cover our entire operating budget in one day. Students would also receive incentives for reaching their goals.

### **8. REGISTRATION INFORMATION – JOHN**

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- QR codes posted in auditorium to link members to google registration forms
- Go to Verizon tab on RHSBBA website to register for Verizon communications and concert information

### **9. GENERAL MEETING CLOSE – JOHN**

John called the general meeting to a close @ 8:43pm

Next RHSBBA Meeting: 06/13/16 @ 6:30pm

