

Roswell High School Band Booster Association

MEETING AGENDA & MINUTES

Meeting	RHSBBA EB Meeting	Date	February 13, 2017 (Monday)
Type of meeting	Status, Review & Discussion	Time	7:00 pm US ET (90 minute goal)
Board Attendees	John O'Donovan (chair), Michael Moon (Band Director), Keith Cooper, Tera Doyle, Michael Ascher, Molly Thompson, Ginger Greve, William Poole, Mark Herring (via audio dialin)		
Absent		Venue	RHS Media Center

AGENDA

Meeting Objective: Executive Board meeting, open for general membership to attend unless student confidential information requires Board discussion and attention.

1. GENERAL MEETING OPEN – JOHN

John called the meeting to order John @ 7:03pm

2. WELCOME/SIGN-IN – JOHN

Other BBA members present: Marie Gant

3. MINUTE APPROVAL – TERA

Tera made a motion to approve the January meeting minutes. The motion was seconded by Keith. All “Ayes”, no “Noes”. The motion carried and the January minutes were approved.

4. BAND DIRECTOR REPORT – MICHAEL M

- JanFest and GMEA were both successful events, excellent performances by the students and the students got a great experience from both events
- Gearing up for LGPE, still in need of chaperones, bus times have been posted, performance times have also been posted
- Reviewed upcoming calendar dates into next school year to gather input on some event plans (i.e. potential marching band competition dates, locations; possible Fine Arts department trip next summer; potential parade participation invitations – timing and location)

Other upcoming calendar events highlighted:

- 02/16 – Full Orchestra LGPE
- 02/27 – 03/01 (date/time dependent on band class level) – LGPE

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- 03/02-03/04 – All State Band & Orchestra
- 03/27 – Rising 9th Grader Information Night, RHS Band Room @ 7pm
- 03/30 – RHS Movie Night: Beauty & the Beast, Aurora @ 6pm

5. PRESIDENT’S REPORT – JOHN

- With Rienhardt’s direction on changing the timing of band camp availability (essentially removing mid-July through mid-August off from availability) - other options/facilities were contacted and evaluated. The decision, driven by the Band Director, has been finalized to hold this upcoming season’s band camp at Roswell High School facilities. The dates and time will follow. The weeks will be the same as previous years for Drum Camp, Pre-band camp and band camp.
- Budget planning is underway. Preliminary working meeting between John, Michael and Keith has happened with refinements to continue on going in March. Expect to have a presentable budget for board review in the April board meeting. Fee structure is being re-evaluated based on the band camp decision and other enrichment opportunities, balanced with potential and acceptable fundraising opportunities. Also reviewing how to account for continued nonpayment of fees by large segments of the band community.

6. FINANCIAL REPORT – KEITH

- Collections update:
 - Continuing message in weekly update - some payments continue to trickle in.
 - Will work with Michael and John on targeted message to those that remain outstanding in fee payments for in-school band, marching band (revisit in March). Largest percentage of non-payment is with in-school band fees. Have already accounted for explicit and implicit financial aid requests/approvals. With financial aid accounted for, more than 25% of in-school band fees remain unpaid. 12% of marching band fees still remain outstanding as well.
 - Restructuring the Indoor Drumline final payment date to allow for fundraising funds to have the longest extension for inclusion.
 - Winter Guard appears to be on track, on time at this time.

7. BOARD UPDATES – OPEN TO ALL

- **Chairpersons** – Still in need of band banquet chair. Band banquet committee will need to meet soon.
- **Fundraising** – Sponsor cards that include coupons were heavily discussed. Ginger gave Michael A a prototype (BSA Camp Card) as a reference to use (those are each sold at \$5). Raffles were also discussed with some of those funds

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specifically set aside for IDL and scholarship (?). It was agreed, as a general principle, to set aside 15% of future general fundraisers to the Band Aid general scholarship fund to replenish the fund YOY. Verizon is being restructured to be primary for marching band towards overall marching band fee reductions with a mandatory minimum of shows for each marching band family to fulfill (allowing for friends of the band and extended family members welcome too.)

- **Band Tower Update** – Michael M confirmed that the senior lot cannot be used as the practice area for the 2017 marching season. Will revisit for future seasons, however, it appears unlikely. John updated the board on the continued delays experienced in complete engineering specs (with an engineering stamp) to review with FCS facilities and set an installation date. The target installation timing is optimistically still Spring Break week (April 3 ish). Additional costs may be seen with employing FCS facilities preferred vendor for inspection and permitting processing.

8. EXECUTIVE MEETING CLOSE – JOHN

John called the executive meeting to a close @ 9:35pm.

Next RHSBBA EB Meeting: 03/21/17 @ 7pm

ACTION ITEM			
#	TASK	WHO	TARGET DATE

DECISIONS MADE	