

# Roswell High School Band Booster Association

## MEETING AGENDA & MINUTES

<b>Meeting</b>	RHSBBA Executive Meeting	<b>Date</b>	December 7, 2016
<b>Type of meeting</b>	Status, Review & Discussion	<b>Time</b>	7:00 pm US ET (90 minute goal)
<b>Attendees</b>	Michael Moon, John O'Donovan (chair), Ed Smyth, Keith Cooper, Beth Geoffroy, Molly Thompson, Tad Henderson Tera Doyle		
<b>Absent</b>	Michael Ascher	<b>Venue</b>	RHS Principal's Office

### AGENDA

Meeting Objective: General Band Booster Association Update and Planned Activity Review. Executive Board meeting, open for general membership to attend unless student confidential information requires Board discussion and attention.

**1. EXECUTIVE MEETING OPEN – JOHN**

John called the executive meeting to order John @ 7:13pm.

**2. WELCOME/SIGN-IN – JOHN**

Other BBA members present: Ginger Greve, Beth O'Donovan & Marie Gant

**3. MINUTE APPROVAL – TERA**

Tera made a motion to approve the October meeting minutes. The motion was seconded by Beth G. All "Ayes", no "Noes". The motion carried and the October minutes were approved.

**4. BAND DIRECTOR REPORT – MICHAEL M**

- Fine Arts field trip in the works for next Spring (2018)
- UGA JanFest – 40 kids were nominated, 9 were selected (January 2017)

Other upcoming calendar events highlighted:

- 12/13 – Winter Concert @ 7pm
- 01/19 – 01/22 – UGA JanFest
- 01/28 – GMEA
- 02/07 – Pre LGPE Concert
- 02/10 & 02/11 – Clinic
- LGPE – Feb 27 – Mar 1 (window)
- 03/02-03/04 – All State Band & Orchestra

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### 5. PRESIDENT'S REPORT – JOHN

- 2017 Board Nominations – John O'Donovan, President; Mark Herring, Vice President; Ginger Greve & William Poole, Co-Vice Presidents - Support Services; Michael Ascher, Vice President - Ways & Means; Tera Doyle, Secretary, Treasurer, Keith Cooper; Director of Communications, Molly Thompson.
- Winter Concert – John will be absent; Tera & Ed will lead the general meeting. Programs will be bigger this year to better promote our sponsors, will go over originally spec'd budget for concert programs (by \$300). Tentative plan is to do a 50/50 raffle and sponsor give aways (pending final word from M. Ascher).

### 6. FINANCIAL REPORT – KEITH

- YTD – Just under 50K cash on hand thru beginning of December,
- Collections at \$5000 last month; \$20,000 remaining in outstanding fees including IDL, not including WG,
- Outstanding fees putting additional enrichment activity at risk,
- 50/50 Raffle - \$2,200 realized for fall season
- Concessions - \$10,500 realized for fall season
- Verizon - \$8,400 realized for fiscal year (July through October)
  
- Indoor Drumline Budget (IDL) – Brandon published a schedule based on 30 students, \$650-\$950 is the range of fees based on fundraising, expected BBA contribution \$5K\* (to include monies from Phish concert, roughly \$900). John made a motion to approve the IDL budget with fee structure at \$850 per student and the BBA contributing \$5K. Keith seconded the motion. All “Ayes”, no “No’s”. The motion carried and the IDL budget was approved. \*Note: To satisfy the 5K stipulation fundraising is required and \$1,281 is still left to be raised for percussion budget (Marimba) in general.
  
- Winter Guard Budget – John, Keith & Michael M met with Morgan and she is requesting \$1,500 for WG from BBA. Morgan has committed to raising \$1K. Varsity level for HS (10 slots), \$850, JV level for MS (12 slots), \$525. No scholarship program at the JV level. Fee structure for clinicians has increased but Morgan has reduced her fee. Facility rental at Vickery Mill Elementary has been scouted and needs to be secured. John made a motion to approve the proposed Winter Guard budget along with the requested BBA contribution of \$1,500. Beth G seconded the motion. All “Ayes”, no “No’s”. The motion carried and the winter guard budget was approved.
  
- UGA JanFest – John made a motion that the board contribute \$630 to cover the cost of student participation fees for JanFest. Molly seconded the motion. All approved, one abstained (had to leave). The motion carried as approved and the fees will be covered.

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### **7. BOARD UPDATES – OPEN TO ALL**

- State Championship Game – Michael M has 10 field access tickets, no tickets for chaperones at this time, working on getting more. Shane has a press box ticket, but may not have access to the field. Going to bring water coolers and ice to the stadium, kids can bring empty water bottles. Kids will need to bring money for concessions.
- GMEA – Marie Gant submitted a GMEA budget breakdown from Brandon for Keith & John to review. Appears to be \$1,066 overage in cost. Michael M gave up his travel/meal budget of \$500 and the board moved \$500 from sponsor decals to cover to expense. John to secure truck(s) rental.
- Marie informed Keith that Brandon needed a check written to Lassiter Performance Band. Keith was going to research where to pull from the budget. Question was raised about the Concert Band – student raised line item \$440.
- Band Tower Update – Ed has drawings from the engineers. SDI Engineering Consultants are doing work pro bono. They had to go back and recertify the welds and now the build can move forward in stages that can be inspected. The process takes weeks for approval from start to finish. Ed is trying to get as much work done ahead of signing the inspection contract so once it is actually signed, things move quickly. Working towards a possible Spring Break installation.
- Movie Night Proposal @ Aurora – Tuesday, Jan 3<sup>rd</sup>
- Swarmin' the Green – possibly move event to the spring to promote middle school participation
- Aurora Cards, Sponsor Cards – create sponsor card to fundraise and promote our sponsors. Needs a chairperson to help get it executed.

### **8. NEW BUSINESS – OPEN TO ALL**

- Barnes & Noble Fundraiser – Molly will post details with code for purchases.

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**9. EXECUTIVE MEETING CLOSE – JOHN**

John called the executive meeting to a close @ 9:38pm.

Next RHSBBA Meeting: 12/13/16 @ 7pm (General @ Concert)

