

Roswell High School Band Booster Association

MEETING AGENDA & MINUTES

Meeting	RHSBBA Executive Board Meeting – Special Meeting	Date	May 16, 2016
Type of meeting	Discussion & Event Planning	Time	8:00 pm US ET (90 minute goal)
Attendees	John O'Donovan (chair), Ed Smyth, Michael Ascher (partial), Tad Henderson, Beth Geoffroy, Tera Doyle, Keith Cooper, MJ Hendrickson		
Absent		Venue	Private Residence @ Tera Doyle's home (off-campus)

AGENDA

Meeting Objective: Executive Board meeting. Closed Session at request of President.

1. **Executive Board Meeting Open** – call to order (opened by John @ 8pm)
 - a. Communication
 - i. General note – note: DONE (EB)
 - ii. Annual General Meeting note – needed – note: SCHEDULED/DONE (EB)
 - iii. Other notes ? – note: multiple, scheduled
 - iv. Internal (BBA, EB) and External (BBA, HS, etc) – note: DONE (MULTIPLE CHANNELS)
 - b. Activities Current / Underway
 - i. Band Banquet – note: ON TRACK
 - ii. Uniform Fittings – note: Follow up Required, Beth G. Dates and Comm to be posted.
 - iii. Swarmin' The Green – Cancelled – note: pull from website, drop from FB, publicize, Tera
 - iv. Registration (Band) – i.e. Google form collection and Privit entry ? Question was if data collected was to be shared as a feeder for BBA registration – note: follow up Required, Beth G.
 - c. Planned Activities – potential to be shelved depending on BD being selected
 - i. Band Camp – note: continue due diligence with Reinhardt Director, follow up on deposit and requirements, John
 - ii. Drum Major Camp – note: continue due diligence, follow up on registrations, John
 - iii. Leadership Seminar – note: follow up required, secure leadership coach, facilities, date, enlist Kunka help, John
 - iv. Annual General Meeting, Volunteers & Registration (BBA) – note: Prepare materials and process, Beth G
2. **Executive Board Meeting Close** – next meeting June 14 (closed by John @ 9:35pm)