

Roswell High School Band Booster Association

MEETING AGENDA & MINUTES

Meeting	RHSBBA Annual General Membership Meeting	Date	May 13, 2019
Type of meeting	Status, Review & Discussion	Time	6:30 pm
Attendees	Michael Moon (Director of Ensembles), Michael Dal Cerro (chair), Craig Baughn, Greg Freeman, Gretchen Shirley, Anne-Marie Canty, Christina Knutson, Esther Collins, General Band Membership		
Absent	Mark Herring	Venue	RHS Auditorium

AGENDA

Meeting Objective: General Band Booster Association Update and Planned Activity Review. 1st part of meeting is a general membership meeting (limited to 30 minutes maximum). Committee and General Membership Updates to be held within the time limit maximum for the general membership meeting.

1. GENERAL MEETING OPEN

- a. Mr. Moon introduction and background information

2. CALL TO ORDER, Michael Dal Cerro (6:46pm)

3. APPROVAL OF MINUTES FROM LAST GENERAL MEETING - Craig Baughn motion to approve, Greg Freeman 2nd, all approve

4. DIRECTOR OF ENSEMBLES REPORT

- a. Introduction of the RHSBBA president
- b. Calendar highlights:
 - i. Upcoming camp dates – Pre-band camp will be at Milton HS from July 22-25 from 8am – 4pm.
 - ii. Band camp will be at University of West Georgia from July 28 – August 1. There will be a preview show at the end of band camp.
 - iii. School starts August 12th
 - iv. There will be no Old Soldiers Day parade performance this year.
- c. Description of the band program
 - i. Helping students manage time effectively
 - ii. Highlights of Mr. Moon’s 5 year vision for the band program

5. RHSBBA REPORT INCLUDING 2019-20 OPERATING PLAN PRESENTATION & VOTE

- a. Overview of financials
 - i. Operating plan and program fees. Showed iceberg analogy. The county funds a limited amount for the music department. The majority of the band program is our responsibility through time, resources, service and capital. For the new budget, a reduction of approx. \$72k in costs but also seen a reduction of student population.

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- ii. Request for parents to communicate any financial challenges to Mr. Moon. There are lots of options - scholarships, payment plans, etc - please just be forthcoming when you need to help.
- b. Fundraising overview
 - i. Gretchen presented details on all fundraisers for the year
 - ii. Fundraiser survey results – spacing out fundraisers, have less fundraising, not diluting Indoor Drumline and Winter Guards. Our proposed budgets is in line with the survey: 64% of responders were in favor of slightly higher dues for less fundraisers
 - iii. Michael Dal Cerro indicated that the main goal of the Jeep Raffle is to acquire a semi-trailer; Michael Moon added that we will also acquire much needed musical instruments.
- c. Volunteer needs
 - i. Greg presented the importance how we need all parents to volunteer. Everyone to sign up for what you want or we will assign you where we need you.
 - ii. Pick up a volunteer handbook
- d. Communication
 - i. Esther shared information about CHARMS. Also how we have other channels such as Facebook, Instagram and newsletter.
 - ii. Open discussion about communication
- e. Reading of proposed amendment to bylaws to improve level of detail on Page 8; Article I; Section 4

Current: The bi-annual meetings shall be the general meeting in August and May. The August general meeting will present the year's budget, funding and donation targets and collections, current state of the organization and plans for the year. The May general meeting will have summations reports given by all officers and chairpersons of standing committees

Proposed: The bi-annual meetings shall be the general meeting in August and May. The August general meeting will include, but is not limited to, the following agenda items: a presentation of the current status of the current fiscal year's budget, status of funding and donation targets and collections, a current state of the organization and any necessary summations reports given by officers and chairpersons of standing committees.

- i. A second reading and a vote on the proposed changes will be at the August general meeting
- f. Vote on proposed budget - Craig Baughn motion to approve, Greg Freeman 2nd, unanimous approval

6. REGISTRATION AND COMMITMENT INFORMATION

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- a. Program fee schedule and paperwork needed
- b. Fall 2019 marching band show details – “The Upside Down”
- c. Open questions
- d. DCI competition at Mercedes Benz Stadium on July 27th – if interested contact Mr. Moon ASAP

7. GENERAL MEETING CLOSE – Michael Dal Cerro (7:44pm)

Next RHSBBA General Meeting: 08/14/19 @ 7:00 pm

