

Roswell High School Band Booster Association

MEETING AGENDA & MINUTES

Meeting	RHSBBA Executive Meeting	Date	July 11, 2018
Type of meeting	Status, Review & Discussion	Time	7:00 pm – 8:30 pm US ET
Attendees	John O'Donovan (chair), Michael Moon (Band Director), William Poole, Ginger Greve, Michael Dal Cerro, Marineli Dal Cerro, Angela McPherson, Mark Herring		
Absent	Dawn O'Shea	Venue	RHS – Media Center

AGENDA

Meeting Objective: Executive Board meeting, open for general membership to attend unless student confidential information requires Board discussion and attention.

1. **Executive Board Meeting Open** – call to order; meeting opened @ 7:08pm
 - a. Board unanimously approved meeting minutes for May and June EB meetings.
 - b. Present Band Director's Updates and Upcoming Calendar event changes (Band Director)
 - i. Oxford details reviewed: depart times, dorm access (via keycard), logistic highlights, dorm key replacement cost will be \$250, communal showers on dorm floors, ice machine per dorm lobby, kitchen in girls dorm, lights out will be 11:30pm, chaperone meeting->Thursday before camp,
 - ii. Delinquent / outstanding forms (Phys/Meds) – bring on 7/15 @ checkin
 - iii. Aug 3 – MB Uniform fitting time (day), Meet-the-Hornets @ 6pm
 - iv. S.C. Competition is now out. Homecoming moved to Oct 13.
 - v. Evaluating a Senior Trip – possibly to overlap (timing) with the Chorus and Orchestra spring trip.
 - c. Present President's Report (President)
 - i. Purchase of new Paint Cart (\$100) to help Ops crew with field painting duties – Board unanimously approved added expense to the 2018-2019 budget (Equipment category, Marching Band)
 - ii. August General Meeting & Recruiting Plans – network during band camp
 - iii. Constitution and By-law change review – final reading. Board approved for general membership release on Aug 8.
 - d. Present current RHSBBA Financial Report (Fiscal YTD vs. Approved Budget) (Treasurer)
 - i. EOY still WIP and Budget input for 2018-2019 tracking still WIP
 - ii. Will be setting up financials for 2018 audit in August (normal)
 - e. Board Updates or Discussion & Debate current proposals/motions
 - i. Logistics Updates (VP, VP SS)
 1. Band Camp – completed earlier in meeting
 2. Pool Party - \$500 total cost, can pay anytime directly to BCC

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3. Old Soldier's Day Parade – maybe no trailer, parade logistics still outstanding from OSD committee. Will seek partnership with Carl Black on a truck to tow the trailer if trailer is a go. (Extend that partnership to RYD parade in October as well.) MDC to check with Carl Black folks.
 - ii. Fundraising Activity & Planned Events (VP Ways and Means)
 1. Volunteers needed!! Not enough folks to cover all activities on the calendar already.
 2. MDC statement – looking to overshoot the target of \$42K.
 3. Mattress Sale moved to Oct 13 – kick the publicity machine into action now, all channels.
 4. ExtravaBANDza combined with Spin-with-the-Hornets. Sept 28. Shaw approval on hold until all vendors are identified.
 5. STG – targeted for Aug 10. Marineli and Beth.
 6. Dominos is a go. Aug 8 kickoff.
 7. SYMP discussion. Committee needed, overlaps with Community and Business Sponsorships. Tool/Service to be reevaluated by the new committee before emphasizing with larger membership community.
 - iii. Communications (Dir Comm) – updates overlapped and interlaced with other updates throughout the meeting. Ok.
 - f. Open Floor for New Business (Executive Board)
 - i. New Snake (equipment) needed – early August need. ~\$1,250. Add to the fundraising pool before committing to purchase. It is additive to the already approved budget.
 - ii. Approved contract for Dr. Butcher needs adjusting. Asked for a raise from last year's fee for In School instruction. ~\$2,000 additive. Jazz band timing increase. Discussion on where to draw funds from to cover or include a Jazz band participation fee still required. Tabled until August.
 - iii. London Parade invitation and contract review discussion. Looking to fundraise ~\$125K to bring individual cost down per person. Overall parade participation cost is the same regardless of participants count. Participants consist of staff, students and chaperones. \$200 per person going due December 1. \$100 is non-refundable. Final commitment contract expected in late July.
- 2. Executive Board Meeting Close**

Next RHSBBA Meeting: 8/8/18 following the General Membership Meeting