

Roswell High School Band Booster Association

MEETING AGENDA & MINUTES

Meeting	RHSBBA Annual General Membership Meeting	Date	April 25, 2018
Type of meeting	Status, Review & Discussion	Time	7:00 pm – 8:00 pm
Attendees	Michael Moon, John O’Donovan (chair), Mark Herring, Ginger Greve, William Poole, Angela McPherson, Michael Dal Cerro, Marineli Dal Cerro, Dawn O’Shea; General Band Membership		
Absent		Venue	RHS Auditorium

AGENDA

Meeting Objective: General Band Booster Association Update and Planned Activity Review. 1st part of meeting is a general membership meeting (limited to 30 minutes maximum). Committee and General Membership Updates to be held within the time limit maximum for the general membership meeting.

1. **GENERAL MEETING OPEN, CALL TO ORDER** – John @7:01 made introductions and stated the purpose of the meeting. John asked that questions be held until the end of the meeting where there will be time for a Q & A.

2. **BAND DIRECTOR REPORT TO THE GENERAL MEMBERSHIP** – MICHAEL M.
 - Status of all Band programs for 2017-2018 – Michael introduced himself, explained what his role and teaching responsibilities, and described the band program in detail.
 - Introduction to upcoming band events for 2018-2019 – July 9th – 12th is pre-band camp at RHS. July 15th – 19th is band camp at Oxford College in Covington, GA. August 6th is the first day of school. Parents and students are encouraged to link their calendars on their phones to the calendar in CHARMS.

3. **RHSBBA 2018-2019 OPERATING PLAN PRESENTATION & VOTE** – John
 - 2017-2018 Financial Summary Update – John presented the operating budget and the financial obligation responsibility of family members (handout given). It was re-iterated that family members talk to John and/or Michael if the fees present too much of a financial hardship on their family.
 - Fundraising Update and 2018-2019 Fundraising Blueprint presentation – John presented the iceberg analogy to explain the need for parent support, fees, fundraising, and the purpose of the Booster association. Michael explained what Fulton County gives to the band and how much the boosters have to supplement to keep the band running. For the 17/18 school year, we achieved our fundraising goal! MARCH was a huge success and admired by members of the community. John presented a list of the proposed fundraisers for the 18/19 school year and introduced the new programs (Domino’s and mattress sale). Parents were encouraged to sign up to volunteer on the sheets in the lobby. Fundraisers are for ALL band/color guard students and parents. Examples of volunteer needs were presented by John. There is a 1:10 adult/student ratio policy for chaperoning in Fulton County. Michael is

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asking for 20 hours of volunteer time for in-class only band parents and 40 hours of volunteer time for in-class/marching band parents. There is ample opportunity for parent participation throughout the year.

- 2018-2019 Operating Plan Summary, Fees and Budget Vote – John presented the operating plan and fee schedule and how fundraising impacts the fees. He explained the fee schedule (hand out). If you are not paid up or have a plan in place with John or Michael for marching band fees by pre-camp, your student will not be able to attend band camp. John presented the budget for the next fiscal year and proposed a vote to accept it. Mr. Poole seconded the vote. The general membership community unanimously voted to accept the budget.
- Communication expectations presented by John: Charms is the tool the band uses to communicate and is provided by Fulton County. Make sure contact information is updated.
- Questions from the general membership were taken for 10 minutes and covered band camp logistics and costs, dorm layouts at camp, forms, chaperone requirements and fees for activities, transportation forms, uniform measurements, mandatory parent meeting at Oxford, forms, band time requirements and sport conflicts, physicals, percussion instrument assignments, and time between camp and school starting,

4. REGISTRATION AND MARCHING BAND COMMITMENT INFORMATION – MICHAEL M & JOHN – payments can be made by check or push pay.

5. GENERAL MEETING CLOSE – JOHN closed the meeting at 7:46 and Ginger seconded the motion. The meeting was adjourned.

Next RHSBBA General Meeting: 08/08/18 @ 7:00 pm