

Roswell High School Band Booster Association

MEETING AGENDA & MINUTES

Meeting	RHSBBA General & Executive Meeting	Date	November 9, 2016
Type of meeting	Status, Review & Discussion	Time	6:30 pm US ET (90 minute goal)
Attendees	Michael Moon, John O'Donovan (chair), Ed Smyth, Keith Cooper, Michael Ascher, Beth Geoffroy, Tera Doyle		
Absent	Molly Thompson, Tad Henderson	Venue	RHS Band Room

AGENDA

Meeting Objective: General Band Booster Association Update and Planned Activity Review. 1st part of meeting is a general membership meeting (limited to 30 minutes maximum). Committee and General Membership Updates to be held within the time limit maximum for the general membership meeting. 2nd part of meeting is Executive Board meeting, open for general membership to attend unless student confidential information requires Board discussion and attention.

1. GENERAL MEETING OPEN – JOHN

John called the meeting to order John @ 6:37pm

2. WELCOME/SIGN-IN – JOHN

Other BBA members present: Brandon Kunka, Ruth Shultz, Dawn O'Shea, Mary Jane Hendrickson, Nan Cooper

3. BAND DIRECTOR REPORT – MICHAEL M

- Marching Band placed 4th at WCI by .3, 8th overall; great showing and nice way to close out the year
- Very pleased with marching season as a whole
- Looking forward to upcoming winter concert/general meeting

Other upcoming calendar events highlighted:

- 12.6 – Full Orchestra Concert @ 7pm
- 12/10 – All State Auditions
- 12/13 – Winter Concert @ 7pm
- 01/28 – GMEA
- LGPE – Feb 27 – Mar 1 (window)
- 03/02-03/04 – All State Band & Orchestra

4. ROUND TABLE UPDATES – EXECUTIVE BOARD

- Percussion Carwash – Dec 3rd, tentative date based on game schedule

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- Mike A discussed the idea of kicking off a raffle at the winter concert, possibly a cruise or Cabo condo
- Mike A also discussed the idea of a general online raffle, preferably for this fall/winter season, that other schools can participate in through our website. Mike A to provide John a short write-up of the idea to review with Mr. Huff (i.e. RHS Branding use). Nan Cooper brought up the idea of doing a competitive 50/50 raffle between rival schools in the Fall of 2017.
- Tera updated the membership on the status to the bylaws committee. It has been formed but the committee requested to wait until after the marching band season was finished to start their formal review.

5. GENERAL MEMBERSHIP UPDATES/PRESENTATIONS – OPEN TO ALL

- Dawn O’Shea informed the membership that it was a successful Verizon season despite the low number of volunteers and having to drop several concerts. Thanks to a couple of high grossing concerts, we made just over 10K this Verizon season (March thru October). This fiscal year (July thru October) we grossed \$7,974.
- Nan Cooper made a request to consider participating in Children’s Healthcare of Atlanta Christmas Parade.

6. GENERAL MEETING CLOSE – JOHN

John made a motion to a close the general meeting. Michael M seconded the motion. The general meeting was adjourned @ 7:08pm.

7. EXECUTIVE BOARD MEETING OPEN – JOHN

John called the Executive board meeting to order @ 7:08pm.

8. PRESIDENT’S REPORT – JOHN

- Ed & Beth G will be rolling off the Board, so there will be two vacant positions, minimally, to be filled.
- John is going to reach out to a few non-board parents regarding nominating committee positions and announced Ed and Beth G will be coordinating Nominating committee updates and activity.
- John reminded the other RHS athletic booster organizations that the band will need to be included when planning for play-off busing needs.
- John also reminded everyone that chaperone and pit-crew volunteer names must be submitted in advance to receive play-off field access/stadium entry. Security becomes tighter the further into the playoffs the football team advances.

9. FINANCIAL REPORT – KEITH

- Keith distributed the P&L thru 10/31/16
- \$29,500 in cash to end the year without ID/WG projections blended in

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- Collected 8K in student fees last month; John offered to assist with collection efforts by sending parent reminder letter to those furthest behind in fees
- Verizon was a significant part of fundraising revenue, concessions hit its targeted budget for year – will exceed with every playoff game realized as a home game
- Props for marching band totaled >~\$500, should be budgeted in show design next year at a higher amount, to be determined in budget planning next year.

10. CURRENT PROPOSALS/MOTIONS – JOHN

- Michael Moon proposed we allocate funds to hire an in-school brass instructor, 2days/wk, 3hrs/day @ \$70/hr starting this November and ending this May. Michael M would like to hire Mr. Butcher, an accomplished trumpet player from NYC.
- Following discussion, John called for a vote to approve Mr. Butcher’s contract for the remainder of the 2016-17 school year with the money to pay Mr. Butcher coming from the general cash available fund. All “Ayes”, no “Noes”. The position was unanimously approved. John will have Mr. Butcher’s contract ready to sign by the end of the night.

11. INDOOR DRUMLINE – BRANDON KUNKA

- 29-32 students showing interest, will be happy with 30
- A couple of the students may be outside RHS
- Payments will be \$100 deposit in Dec, then equal payments in Jan, Feb & Mar (Mar could be less)
- Show will be purchased this year due to time constraints with GEMA

12. GEMA – BRANDON KUNKA

- Commissioned piece is finished, second half of payment is now due
- Brandon suggested we ask the school to cover the cost of the programs
- Drivers & hotels have been secured, still need restaurant reservations – Michael A is going to help
- Students may need to leave school early

13. WAYS & MEANS UPDATE – MICHAEL ASCHER

- All SYMP sponsors are being added to the app and current sponsors will be included in the Winter Concert program
- Currently working on a Cabo trip fundraiser, possible announcement at Winter Concert
- Considering letter writing as a fundraising activity for ID/WG
- Michael A will work on getting Aurora/Fringe Discount Cards, also possibly Brunswick Bowling Discount Cards to sell as fundraising opportunity

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- Michael A reminded the Board that he did not support any band trip that was not inclusive of all band students. He felt that in the past students have been excluded from trips due to the high cost of a trip. Michael M let the Board know there would be no trips this year and he did not see any cruise trips planned in the future.
- Dawn O'Shea is going to give Michael A information regarding selling Kroger/Publix gift certificates/cards, customizable sponsor discount cards.

14. EXECUTIVE BOARD MEETING CLOSE – JOHN

John declared the executive board meeting adjourned at 8:02pm

Next RHSBBA Executive Meeting: 12/07/16 @ 7:00 pm

